



Safe, Respectful Learners

NSW Department of Education and Communities

Lurnea Public School

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Dear Parents and Carers

New Online Payments System

You are now able to make online payments to the school for amounts owing for students, via a secure payment page hosted by Westpac. Payments can be made using either a Visa or MasterCard credit or debit card. The payment page is accessed from the front page of the schools website (www.lurnea-p.schools.nsw.edu.au) by selecting **\$ Make a payment**



Items that can be paid include School Curriculum Contribution (Voluntary School Contributions), Gala Day bus fares and other school expenses. There will also be a category called Other, to cover items not covered in the previous headings, Other can be used to make a complete payment of a school fee.

When you access the **\$ Make a payment** you must enter the following information each time:

- the students name, and
- class and reference number OR
- the students name, and
- date of birth.

This is a secure payment system hosted by Westpac to ensure that your credit/debit card details are captured in a secure manner, these details are not passed back to the school.

You have the ability to check and change any details of the payment before the payment is processed. Receipts can be emailed and/or printed for your reference.

Details of the payments will be passed on daily to the school where they will be receipted against your child's account. As a receipt has been issued from the payment page a further receipt will not be issued by the school.

For any enquiries regarding the Online Payment process please contact the school office. We are anticipating that this system will come online on 10 December 2014.

Jason Clarke
Deputy Principal (R)

Phillip Plumridge
Deputy Principal

Jan Holt
Principal (R)

