



12 June 2013



Dear Parents and Carers

You are invited to attend Parent Teacher Interviews during Week 9. These interviews will give you the opportunity to discuss your child's academic progress.

Class teachers will be available at various times (see overleaf for options). Each interview will be 10 minutes in duration. Most interviews will take place in the school hall, however your interview confirmation slip will inform you of the exact location.

**Please complete the attached slip, indicating first and second time slot preference. If you have more than one child, please complete a separate slip for each child, ensuring you select different times to avoid clashes with other teachers.**

We understand that some parents and carers may be unable to attend the specified dates and times. This year, we have provided the option for parents and carers who would prefer for the classroom teacher to **contact you for a phone interview**. Please indicate on the reply slip if you would prefer this option.

Please return the reply slip to class teachers by **Wednesday 19 June 2013**. The class teacher will return a slip to you via your child to advise you of your accepted time.

We thank you for your continued support and look forward to the opportunity to discuss your child's progress.

Melanie Thomas  
Assistant Principal

Lauren Dunlop & Lisa Stipanovic  
Deputy Principals

David Sim  
Principal